



Frank and June Sato Digitization Internship

About Densho

Densho is a Seattle-based non-profit organization started in 1996, with the initial goal of documenting oral histories from Japanese Americans who were incarcerated during World War II. This evolved into a mission to educate, preserve, collaborate and inspire action for equity. Densho uses digital technology to preserve and make accessible primary source materials on the World War II incarceration of Japanese Americans. We present these materials and related resources for their historic value and as a means of exploring issues of democracy, intolerance, wartime hysteria, civil rights and the responsibilities of citizenship in our increasingly global society.

Job Description

Densho is seeking an in-person or hybrid intern to support our archives and digital repository projects through the following activities: digitizing a variety of materials (newspapers, photographs, documents, etc.), editing and performing quality control on digital images, transcribing documents, cataloging and indexing, data management in digital repository software, rights management, and other duties as needed.

The internship begins in May 2025 must end by December 31, 2025 for a total of 350 hours at \$21 an hour, no benefits. Work hours must be completed within Densho's hours of operation: Monday through Friday, 8 am to 5 pm, maximum of 20 hours per work.

This is an in-person or hybrid internship, so there is a requirement to work at Densho's office Seattle, Washington at least once a week. The ideal candidate is self-directed, detail-oriented, and comfortable with technology. Knowledge of Japanese American history is welcome but not required.

Apply

To apply for the position, please send your resume and cover letter to collections@densho.org with the subject line "Sato Internship" by April 18, 2025. All applications will be held in confidence. All submissions and questions should be sent via email – no phone inquiries please.

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